

PEL 1.3.005	 <small>רשות התעופה האזרחית Civil Aviation Authority</small>	PEL Handbook
Commercial Pilot Licence		Revision 2
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1. Objective

- 1.1. The objective of this task is to determine if the applicant meets the requirements for the issue, renewal or re-issue of a commercial pilot licence (CPL) including the class and/or type rating(s) or of an additional rating to the CPL under ANR.PEL. Successful completion of this task results in the issuance of a Commercial Pilot Licence (CPL), a Notice of Denial or a Letter of Discontinuance.

2. General

- 2.1. *Airworthiness Coordination.* The inspector or examiner conducting the skill test should review the aircraft maintenance records, aircraft logbook, airworthiness certificate, and aircraft registration to determine if the aircraft is airworthy and suitable for the skill test or proficiency check. After review, return the documents to the applicant.
- 2.2. *Pilot logbooks/Records.* The applicant must present sufficient pilot logbooks and/or other reliable records to show the applicant's total flight time up to the amount required for the CPL.
- 2.3. *Pilot-in-Command (PIC) Duties.* PEL.ANR.122(2) allows a commercial pilot to act as PIC in commercial air transportation in any aircraft certificated for single-pilot operation. During the skill test, inspectors or examiners should determine whether the applicant is aware of the types of flight operations and other regulatory requirements found in ANR.PEL and ANR.OPS.
- 2.4. *Medical certificates.* The applicant must have a current first class medical certificate to be eligible for original issuance and for renewal and re-issue of a commercial pilot licence.
- 2.5. *Conduct of skill tests and proficiency checks.* The skill tests and the proficiency checks will be conducted by either an inspector of the Authority or an examiner authorized and designated by the Authority.
- 2.6. Establishing eligibility.
- 2.6.1. To establish the eligibility the following should be checked:
- 2.6.1.1 For the issue of a licence: Age, Knowledge, Experience, Flight Instruction, Skill, Language Proficiency, Criminal Record, Student Pilot Licence with Cross country

PEL 1.3.005	 <small>רשות התעופה האזרחית Civil Aviation Authority</small>	PEL Handbook
Commercial Pilot License		Revision 1
		01 AUG 10

- Solo permission or PPL or Active Military Pilot, Application form, Fee Payment and Medical fitness
- 2.6.1.2 For the issue of an additional category rating: Knowledge, Experience, Flight Instruction, Skill, Medical fitness
- 2.6.1.3 For the issue of an additional class or single-pilot type rating: Experience, Flight Instruction and Skill
- 2.6.1.4 For the renewal of a licence: Ratings must be valid, Medical fitness
- 2.6.1.5 For the renewal of a rating: Proficiency and/or Flight time, Medical fitness
- 2.6.1.6 For the re-issue of a licence including ratings: Extra training, Skill, Medical fitness
- 2.7. Graduate of integrated approved course from an approved flight school. Under the provisions of ANR.PEL.108 or 109, an applicant that presents an appropriate graduation certificate of an integrated approved course from an approved flight school, certificated under **LASR.AIS (Licensing of Aviation Services Regulations, Aviation Instruction Schools)**, is considered to meet the experience requirements of ANR.PEL.108 or 109, as applicable.
- 2.8. Not a graduate of an integrated approved course from an approved flight school. If the applicant is not a graduate of an approved flight school, the applicant must meet the experience requirements of ANR.PEL.108 and ANR.PEL.109, which means 200 hours for the CPL(A) and 150 hours for the CPL(H).
- 2.9. Theoretical knowledge. An applicant must pass all knowledge tests in order to meet theoretical knowledge requirements. Procedures for the knowledge test are in Chapter 2 of this Handbook.
- 2.10. Instructors recommendation. An applicant must present the Instructor's recommendation Form as evidence of meeting the requirements for flight instruction and being prepared for the skill test.
- 2.11. Categories, types and classes.
- 2.11.1. Category ratings. A category rating must be placed on the commercial pilot licence.
- 2.11.2. Class ratings. The following class ratings are originally issued or added to commercial pilot licences:
- 2.11.2.1 Single-engine piston land
- 2.11.2.2 Single-engine turboprop land
- 2.11.2.3 Single-engine piston sea

PEL 1.3.005	 <small>רשות התעופה האזרחית Civil Aviation Authority</small>	PEL Handbook
Commercial Pilot License		Revision 1
		01 AUG 10

- 2.11.2.4 Single-engine turboprop sea
- 2.11.2.5 Multi-engine piston land
- 2.11.2.6 Multi-engine turboprop land
- 2.11.2.7 Multi-engine turbojet land
- 2.11.2.8 Multi-engine piston sea
- 2.11.2.9 Multi-engine turboprop sea
- 2.11.2.10 Multi-engine turbojet sea
- 2.11.2.11 A class rating may be issued for those helicopters certificated for single-pilot operations and which have comparable handling, performance and other characteristics.

2.12. Type ratings

2.12.1. The following division of type ratings exists:

- 2.12.1.1 Each type of aircraft certificated for operation with a minimum crew of at least two pilots;
- 2.12.1.2 Each type of helicopter certificated for single-pilot except where a class rating has been established under 2.11.2.11
- 2.12.1.3 Any aircraft considered necessary by the Authority

2.13. Pre-requisites requirements.

2.13.1. This task requires the following:

- 2.13.1.1 Knowledge of the PEL (Personnel Licensing) system including requirements, policies and procedures
- 2.13.1.2 Organizational skills, and
- 2.13.1.3 General administrative skills.

3. Reference Material, Forms & Job-Aids

3.1. Reference Material

- 3.1.1. ANR.PEL Subpart B(3) (Commercial Pilot Licences)

3.2. Forms

- 3.2.1. PELF 1.3.005 – Commercial Pilot Licence
- 3.2.2. PELF 1.3.001A – Application for Licence / Rating / Authorization
- 3.2.3. PELF 1.3.070 – Medical Certificate
- 3.2.4. PELF 1.3.001D – Notice of Denial

3.3. Job-Aids

- 3.3.1. Summary of requirements for CPL

PEL 1.3.005	 <small>רשות התעופה האזרחית Civil Aviation Authority</small>	PEL Handbook
Commercial Pilot License		Revision 1
		01 AUG 10

4. Process

4.1. Before the Skill Test:

- 4.1.1. Schedule Appointment. Advise the applicant to have the following for the appointment:
 - 4.1.1.1 A properly completed Application Form PELF 1.3.001A;
 - 4.1.1.2 A commercial pilot licence (if for an additional category, class or type rating or for a proficiency check);
 - 4.1.1.3 A class 1 medical certificate;
 - 4.1.1.4 Pass all knowledge tests report; for knowledge test procedures see Chapter 2 of this Handbook.
 - 4.1.1.5 A flight school graduation certificate (if applicable);
 - 4.1.1.6 A valid Criminal Record;
 - 4.1.1.7 Meet all the requirements for Skill Test as per ANR.PEL 34;
 - 4.1.1.8 Fee Payment
 - 4.1.1.9 Personal logbooks or other records substantiating the flight experience shown on the Application Form;
 - 4.1.1.10 Meet the required experience for the requested rate;
 - 4.1.1.11 Flight Instructor's Endorsement; and
 - 4.1.1.12 Personal Student File substantiating completion of the CPL curriculum
- 4.1.2. Applicant arrives for appointment.
 - 4.1.2.1 Collect and review the documents and records listed above.
- 4.1.3. Review Application. Verify that the information on the application is presented accurately and completely.
 - 4.1.3.1 Check the Application Form for accuracy,
- 4.1.4. Verify applicant's identity. Inspect acceptable forms of identification to establish the applicant's identity. Compare the identification with the personal information provided on the form PELF 1.3.001A.
 - 4.1.4.1 If the applicant's identity can be verified, proceed with the task.
 - 4.1.4.2 If the applicant's identity cannot be verified because of lack of identification or inadequate identification, explain what types of identification are acceptable. Advise the applicant to return with appropriate identification to reapply.
 - 4.1.4.3 If the applicant's identity appears to be different from the information supplied on the form PELF 1.3.001A, or it appears that an attempt at falsification has been made, do not continue with this task.

PEL 1.3.005	 <small>רשות התעופה האזרחית Civil Aviation Authority</small>	PEL Handbook
Commercial Pilot License		Revision 1
		01 AUG 10

- 4.1.5. Establish eligibility for original issuance of a licence.
Determine if the applicant meets the specific eligibility, knowledge, competency and experience requirements for licensing as a commercial pilot. (ANR.PEL.106, 107 & 108 or 109 as applicable). The following list expands on the basic requirements.
- 4.1.5.1 Age: Ensure that the applicant is at least 18 years of age.
- 4.1.5.2 Knowledge: Check that the applicant has passed all knowledge tests. For the knowledge test procedures see Chapter 2 of this Handbook.
- 4.1.5.3 Experience: Check the record of flight time to determine if the applicant has the minimum experience required for the licence and rating sought. Use an acceptable logbook or other reliable record that conforms to ANR.PEL.39 requirements.
- 4.1.5.4 Flight Instruction: Check whether the applicant has obtained the necessary flight instruction.
- 4.1.5.5 Instructors endorsement: Check whether the instructor has provided the endorsement.
- 4.1.5.6 Check with a type rating that the applicant has obtained the necessary instruction in a flight school under LASR.AIS.
- 4.1.5.7 Skill: Check to determine if the applicant has failed a commercial pilot skill test in the past.
- 4.1.5.8 Language proficiency: Check whether the pilot has been checked on language proficiency.
- 4.1.5.9 Medical fitness: Ensure that the medical certificate is current.
- 4.1.6. Requirements for additional category, single-pilot type rating and class rating.
- 4.1.6.1 Additional category rating. The requirements are the same as in paragraph 4.1.5 above of this section.
- 4.1.6.2 Additional class or type rating in the same category. These requirements are the same as in paragraph E above of this section; with the exception that a knowledge test is not required for an additional class or single-pilot type rating in the same category.
- 4.1.6.3 The applicant must present a class 1 medical certificate for an additional category, class or single-pilot type rating
- 4.1.7. Requirements for additional multi-pilot type rating.
- 4.1.7.1 Prerequisite requirements: For a multi-pilot type rating the applicant shall have:
- 4.1.7.1.1. At least 100 hrs as pilot-in-command applicable to the category of aircraft;

PEL 1.3.005	 <small>רשות התעופה האזרחית Civil Aviation Authority</small>	PEL Handbook
Commercial Pilot License		Revision 1
		01 AUG 10

- 4.1.7.1.2. Where applicable, have a multi-engine instrument rating applicable to the category of aircraft;
- 4.1.7.1.3. Have completed a CRM course
- 4.1.7.1.4. Have demonstrated in a test, the ATPL knowledge
- 4.1.7.2 Applicant shall meet the requirements as in paragraph 4.1.5 of this section.
- 4.1.8. Requirements for renewal
 - 4.1.8.1 For the renewal: within the preceding 12 calendar months a proficiency check needs to be completed and 10 hours of flight time within the preceding 12 months.
 - 4.1.8.2 For an applicant at the age of 40 years and above, 50% of the required flight time within the preceding 6 months. Refer to ANR.PEL 125(4) final section.
 - 4.1.8.3 Language proficiency: Every 3 years for Level 4 or every 6 years for Level 5 the language proficiency should be checked. As per ANR.PEL 21d.
 - 4.1.8.4 The applicant must present a valid class 1 medical certificate
 - 4.1.8.5 Applicant must present the logbook or other record for the flight time
- 4.1.9. Requirements for the re-issue of the rating(s)
 - 4.1.9.1 For the re-issue of a rating the applicant shall:
 - 4.1.9.1.1. Have received refresher training from an authorized instructor with an endorsement that the person is prepared for the skill test; and
 - 4.1.9.1.2. Pass the required skill test
 - 4.1.9.2 The applicant must present proof of the refresher training
 - 4.1.9.3 The applicant must present a valid class 1 medical certificate
- 4.1.10. Discrepancies or Ineligibility.
 - 4.1.10.1 If a discrepancy that cannot be immediately corrected exists in any of the documents, return the application and all submitted documents to the applicant. Inform the applicant of the reasons why the licence and/or rating cannot be issued and explain how the applicant may correct the discrepancies.
 - 4.1.10.2 If the applicant is not eligible for the licence and/or rating sought, inform the applicant of the reasons for ineligibility and explain how the applicant may obtain the licence and/or rating.
- 4.1.11. Skill Test. If the above requirements are met, provide the applicant with Skill Test Application form. Make sure to

PEL 1.3.005	 <small>רשות התעופה האזרחית Civil Aviation Authority</small>	PEL Handbook
Commercial Pilot License		Revision 1
		01 AUG 10

provide the examiner name on the form. Update the personal record on the computer.

4.2. Skill Test:

4.2.1. Refer to Conduct the Skill Test chapter.

4.3. Issue a Licence / Rating:

4.3.1. PEL office will *Issue, renew or re-issue of the licence or additional rating*. When applicant has satisfactorily met all requirements for the licence and/or rating sought, and the form MF-L02 has been completed, the licence and/or rating will be issued by the PEL office.

4.3.1.1 Prepare a new licence for applicant

4.3.1.2 Complete all blocks including a licence number

4.3.1.3 When a rating needs to be added, enter additional rating on a new licence or add to the existing licence

4.3.1.4 Provide applicant with completed licence

4.3.1.5 Collect fee for the licence

4.3.1.6 Update the applicant personal record and insert a copy of the licence to applicant file

5. Task Outcomes

5.1. Completion of this task results in the issuance of one of the following:

5.1.1. A Commercial Pilot Licence.

5.1.2. An additional rating to the CPL

5.1.3. Notice of Denial.

5.1.4. Letter of Discontinuance.

5.2. Future activities

5.2.1. Applicant may return for an added category, class or single-pilot type rating.

5.2.2. An applicant may return for an upgraded licence.