

AWF 1.2.001A		23.6.2013
Prospective Maintenance Organization Pre-assessment Statement (PMOPS)		Revision 2

Prospective Maintenance Organization Pre-assessment Statement (PMOPS)

As far in advance as possible of an anticipated start of operations, a prospective operator should contact the CAAI and inform the CAAI of its intent to apply for an AMO (Approved Maintenance Organization). The prospective operator will be given basic information and general certification requirements.

If the prospective operator intends to proceed with certification, he will have to fill-in the Prospective Maintenance Pre-assessment Statement (PMOPS).

The POMPS should be completed, signed by the prospective operator and returned to the CAAI office.

CAAI personnel will review the PMOPS. If the information is incomplete or erroneous, the PMOPS will be returned to the prospective operator with the reasons for its return. If the information is complete and acceptable, the CAAI will assign certification team and schedule a pre-application meeting with the prospective operator and the CAAI team certification members.

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1. To be completed by the applicant

1. Company's name & address		2. Address of the main base	
3. Management & key staff personnel			
Full name	Title	Telephone	
	Accountable manager		
	Maintenance manager		
	Quality assurance manager		
4. Proposed type of maintenance organization rating(s)			
<input type="checkbox"/> *Airframe		<input type="checkbox"/> Instrument	
<input type="checkbox"/> *Powerplant		<input type="checkbox"/> Accessory	
<input type="checkbox"/> Propeller		<input type="checkbox"/> Specialized Service	
<input type="checkbox"/> Avionics/Radio			
* Type:			
5. Proposed operation			
6. Proposed training			
7. Proposed start-up date			
8. Type of organization			
Signature	Date (day/month/year)	Name & Title	

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2. To be completed by the CAAI official

9. Received by	10. Pre-application number
11. Date (day/month/year)	12. Assigned certification number
13. Remarks	

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Filling-in Instructions for the Prospective Maintenance Organization Pre-application Statement (PMOPS)

To be completed by the applicant:

1. Enter the company's official name and mailing address.
Include any other business name if different from the company name.
2. This address shall be the physical location where primary operating activities are based. It is where the offices of management required by regulation are located.
If the address is the same as item 1, enter "same".
Include secondary business addresses of operation and identify the type of operation conducted.
3. Enter the names, titles and telephone numbers of required management and key staff personnel.
This shall include the accountable manager, base maintenance manager, line maintenance manager, workshop manager and quality assurance manager.
4. The proposed type of maintenance organization and ratings shall be indicated.
Check as many boxes as apply.
5. Show any information that would assist CAAI personnel in understanding the type and scope of operation or services to be performed by the applicant.
Identify the maintenance or inspections it proposes to perform.
6. Identify the aircraft/powerplant/equipment by make and model intended to be used for training.
In addition, identify the type of training that the quality assurance staff, certifying staff and maintenance personnel will receive based on the ratings requested.
7. Enter the estimated date when operations or services will begin.
The period of time until beginning of operations should not be less than 90 days.
8. The Prospective Maintenance Organization Pre-assessment Statement (PMOPS) denotes intent to seek CAAI certification as an approved maintenance organization.
It must be signed as follows:

Type of organization	Authorized signature
Individual	Owner or accountable manager
Partnership	At least one partner or accountable manager
Company, corporation, association etc.	At least one authorized officer or accountable manager

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To be completed by the CAAI official:

9. Confirmation of receipt (including applicable fees).
10. The number given by the WTS for opening a certification process record – "Record ID".
11. The date that the PMOPS was received.
12. The assigned code given to the AMO by the CAAI: the number "5" followed by two letters (example: 5AK for Arkia AMO).
13. Remarks as applicable.