

OPS 1.1.037		OPS Inspector Handbook
Check Airmen, Instructor and Supervisor – General		Revision 4
		26 MAR 2019

## 1. Objective

- 1.1. This chapter contains guidance concerning check airman, air transportation instructor, and air transportation supervisor programs for ANR.OPS. Chapter 13 and Chapter 12 operators.
- 1.2. This section addresses the roles and purposes of check airmen, of air transportation flight instructors, of air transportation ground instructors, and of air transportation supervisors. Also in section 1 are regulatory requirements, qualifications, and functional responsibilities.
- 1.3. OPS 1.1.038 addresses CAAI approval and surveillance of Chap 13 and Chap 12 check airmen.
- 1.4. OPS 1.1.039 addresses training requirements.
- 1.5. PEL 1.1.038 addresses the authorization of a Designated Pilot Examiner

## 2. General

### 2.1. Regulatory Requirements

- 2.1.1. ANR.OPS. 325 (Chap 12) and 433 (Chap 13) require operators to provide enough flight instructors and check airmen to conduct the flight training and flight checks required in Chap 12,13 .
- 2.1.2. ANR.OPS. 325 and 433 specify that each instructor, supervisor, or check airman responsible for a particular training curriculum or curriculum segment (including ground and flight training segments and flight checks or competency checks) shall certify the proficiency and knowledge of individuals receiving the training or checks.
- 2.1.3. ANR.OPS. 438 , 439 , 332, 333 , as applicable, specify the qualification and training requirements for check airmen and flight instructors.
- 2.1.4. ANR.OPS. 445 and 446 require that flight attendants and aircraft dispatchers be given competency checks, which may

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be given by appropriately qualified air transportation supervisors or approved ground instructors.

2.1.5. ANR.OPS.456 requires that flight attendants receive operating experience (IOE) under the supervision of a qualified flight attendant supervisor.

## 2.2. DEFINITIONS.

For purposes of standardization, definitions follow which apply to check airmen, air transportation flight and ground instructors, and air transportation supervisors (who teach and check under ANR.OPS. Chap 13 and Chap 12 training programs:

### 2.2.1. Check Airman:

A check airman is an airman nominated by the operator and approved by the CAAI who has the appropriate training, experience, and demonstrated ability to evaluate and to certify the knowledge and skills of other airmen. Evaluation is made on the basis of various checks conducted as modules in a specified operator's CAAI-approved training program. A check airman is authorized to conduct proficiency or competency checks, line checks, and special qualification checks; to supervise the re-establishment of landing currency; and to supervise the initial operating experience (OE) requirements. A check airman may conduct flight training in the operator's approved program.

*NOTE: ANR.OPS. Chap 13 requires that landing currency be re-established under the supervision of a check airman. ANR.OPS. Chap 12 does not have such a requirement.*

### 2.2.2. Air Transportation Flight Instructor:

An air transportation flight instructor is an airman designated by a ANR.OPS. Chap 13 or Chap 12 operator, who has the appropriate training, experience, and demonstrated ability to instruct other airmen in a flight segment (curriculum segment) of that operator's training program. An air transportation flight instructor may certify the proficiency and knowledge of other airmen and recommend them for proficiency or competency checks, certification flight checks, and other special qualification flight checks. An air transportation flight instructor may also conduct LOFT/LOS training and under Chap 13 programs when all appropriate requirements have been met.

*NOTE: An air transportation flight instructor is not required to hold a CAAI Flight Instructor License (CFI) when instructing in ANR.OPS. Chap 13 or Chap 12 training programs.*

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*An air transportation flight instructor is required to hold a CFI or an applicable CFT rating when conducting training under approved training programs for the issuance of a Type Rating or a License.*

#### 2.2.3. Air Transportation Ground Instructor:

An air transportation ground instructor is a person selected by the operator who has the appropriate knowledge, experience, training, and demonstrated ability to instruct crewmembers or aircraft dispatchers in curriculum segments other than flight curriculum segments. An air transportation ground instructor may certify the satisfactory completion of ground training curriculum segments by flightcrew member. An air transportation ground instructor who is specifically selected and qualified by the operator may conduct competency checks for flight attendants or for aircraft dispatchers, as applicable.

*NOTE: An air transportation ground instructor is not required to hold a CAAI Instructor Certificate when conducting ANR.OPS. Chap 13 or Chap 12 training activities.*

#### 2.2.4. Supervisor:

For purposes of this handbook, a supervisor is an aircraft dispatcher or flight attendant chosen by the operator to conduct competency checks. A flight attendant supervisor may supervise flight attendant OE.

*NOTE: Operators may define the term “supervisor” differently from the definition used in this handbook. Inspectors should ensure a mutual understanding of the term in discussions with operators.*

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### 3. Reference Material, Forms & Job-Aids

#### 3.1. Reference Material

- 3.1.1. OPS 1.1.038 addresses CAAI approval and surveillance of Chap 13 and Chap 12 check airmen.
- 3.1.2. OPS 1.1.039 addresses training requirements
- 3.1.3. FAA Advisory Circular [\(AC\) 120-35](#)

### 4. Process

#### 4.1. CHECK AIRMAN ROLE AND CHARACTERISTICS.

The roles of check airmen are

- 4.1.1. to ensure that the flight crewmember has met competency standards before the crewmember is released from training, and
- 4.1.2. to ensure that those standards are maintained while the crewmember remains in line service.

4.2. Effective training and use of check airmen by an operator ensure that flight crewmembers are standardized in their job performance. A check airmen candidate must be knowledgeable in the applicable requirements of ANR.OPS, and other regulations; in applicable CAAI policies; and in safe operating procedures required for particular crewmember positions. A check airman candidate must have achieved and maintained a favorable record as a flight crewmember. Once approved, a check airman's manner and professional reputation should always reflect positively upon the employer and the CAAI.

*NOTE: Under current regulations no normal term to expiration is specified for approvals of check airmen. A check airman's approval may be given, limited, or withdrawn, in the discretion of the Principal Operations Inspector (POI).*

#### 4.3. CLASSIFICATIONS OF CHECK AIRMAN.

There are six check airman classifications, five of which relate to pilots, one of which relates to flight engineers. Approval for each check airman classification is contingent on the check airman having been properly certificated in the applicable aircraft and crew position; having been trained in accordance with the operator's approved check airman training program for the specific classification; and having demonstrated to the CAAI the

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ability to conduct a test event and to evaluate an airman's performance. The six check airman classifications are:

- Proficiency Check Airman - Aircraft
- Proficiency Check Airman - Simulator
- Line Check Airman - All Seats (left, right, observer's)
- Line Check Airman - Observer's Seat Only
- Check Airman - All Checks
- Check Flight Engineer

#### 4.4. PROFICIENCY CHECK AIRMAN—AIRCRAFT (INCLUDES SIMULATOR).

##### 4.4.1. Eligibility.

For initial and continuing approval as a proficiency check airman - aircraft, an airman must meet the following eligibility requirements:

4.4.1.1 Hold the required certificate and ratings for the specific aircraft to serve as pilot-in-command (PIC) in revenue service

4.4.1.2 Hold a third class medical certificate for instructing or evaluating in an aircraft.

4.4.1.3 Have completed the operator's air transportation flight instructor and check airman qualification training programs required by ANR.OPS. 438 , 439 or by 332 , 333 , as applicable, covering such topics as:

- Check ride briefings and debriefings
  - i. for an applicant
  - ii. for supporting crew members
  - iii. for a safety pilot
- Safety preparedness and countermeasures
  - i. in an aircraft
  - ii. in a flight simulator (such as emergency exits, fire and smoke procedures, and simulator motion failures)

4.4.1.4 Meet training and currency requirements to serve as PIC for that operator, including ground and flight training, proficiency or competency checks, and 90-day landing currency

4.4.1.5 Maintain line currency as a flightcrew member with the operator, or be line familiar with the operator's procedures and line operation by participating in a line observation program that has been approved by the operator's POI. (Refer to FAA Advisory Circular [\(AC\) 120-35](#) , as amended, for a discussion of terms) A medical certificate appropriate

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to the crew position occupied on the line is required for those instructors and check airmen who maintain line currency.

4.4.1.6 Satisfactorily demonstrate, initially and at least biannually, to a CAAI inspector the ability to conduct proficiency or competency checks in an aircraft in flight or in a simulator, or in both, as appropriate. Initial evaluation shall include evaluation in an aircraft. Evaluation of an instructor in a simulator shall include the individual's ability to operate the simulator while instructing

#### 4.4.2. Authorized Activities.

A classification of proficiency check airman - aircraft authorizes a check airman to conduct the following activities:

4.4.2.1 Pilot proficiency or competency checks conducted as a qualification curriculum segment in the operator's approved training program, from either pilot seat in an aircraft in flight, or in a simulator, as appropriate.

4.4.2.2 Flight instruction in the operator's approved training program, from either pilot seat in an aircraft in flight, or in a simulator, or both, as appropriate.

4.4.2.3 Supervision of the re-establishment of landing currency

4.4.2.4 Special checks conducted as a qualification curriculum segment of the operator's approved training program, provided the check airman is qualified in the specific activity for which the special check is being conducted (such as CAT II and CAT III operations)

4.4.2.5 Certification of the satisfactory proficiency and knowledge of airmen after completion of a flight training curriculum segment or flight training module

4.4.2.6 When authorized by the operator, ground instruction for airmen, and certification of the satisfactory completion by an airman of a ground training curriculum segment

#### 4.5. PROFICIENCY CHECK AIRMAN—SIMULATOR.

##### 4.5.1. Eligibility.

To be eligible for initial and continuing approval as proficiency check airman - simulator, an airman must meet the following eligibility requirements:

4.5.1.1 Hold the required certificate and ratings to serve as PIC of the specific aircraft in revenue service

4.5.1.2 Have completed the operator's air transportation flight instructor and check airman qualification training programs as required by ANR.OPS. 438 , 439 or by 332 , 333 , as applicable (The requirements of 439 and 333 may be

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accomplished entirely in a simulator), including such topics as:

- Check ride briefings and debriefings
  - i. for an applicant
  - ii. for supporting crew members
- Safety preparedness and countermeasures in a flight simulator (such as emergency exits, fire and smoke procedures, and simulator motion failures)

4.5.1.3 Meet the currency requirements to serve as PIC for the operator, including ground and flight training and the required proficiency or competency checks. These requirements may be met by using a level B (or higher) flight simulator, in which case landing currency in the actual aircraft is not required.

4.5.1.4 Maintain line currency as a flight deck crewmember with the operator, or be line familiar with the operator's procedures and line operation by participating in a line observation program that has been approved by the operator's POI. (Refer to FAA [AC 120-35](#), as amended, for a discussion of terms) A medical certificate appropriate to the crew position occupied on the line is required for those instructors and check airmen who maintain line currency.

4.5.1.5 Satisfactorily demonstrate, initially and at least biennially, to a CAAI inspector the ability to conduct proficiency or competency checks in simulated flight in a simulator. Part of the inspector's observation shall address the check airman's proficiency in evaluating an airman and operating the simulator simultaneously.

#### 4.5.2. **Authorized Activities:**

Approval as a proficiency check airman - simulator authorizes a check airman to conduct the following activities:

4.5.2.1 Pilot proficiency or competency checks, as authorized, in an approved flight simulator or flight training device in a qualification curriculum segment of the operator's approved training program

4.5.2.2 The simulator or training device segment, as authorized, of a two-segment proficiency or competency check, as a qualification curriculum segment of the operator's approved training program

*NOTE: A two-segment check is one conducted partially in an approved training device or simulator and completed in flight in an aircraft.*

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4.5.2.3 Flight instruction in a flight simulator or flight training device as a curriculum segment in the operator's approved training program

4.5.2.4 Supervision of the re-establishment of landing currency

4.5.2.5 Any special check as a module in the operator's approved training program, provided that the check airman is qualified in the specific activity for which the special check is being conducted (such as CAT II and CAT III operations)

4.5.2.6 Certification of the satisfactory proficiency and knowledge of airmen after completion of a flight training curriculum segment or flight training module

4.5.2.7 When authorized by the operator, ground instruction for airmen and certification of the satisfactory completion of a ground training curriculum segment

#### 4.6. **LINE CHECK AIRMAN—ALL SEATS (LEFT PILOT SEAT, RIGHT PILOT SEAT, AND OBSERVER'S SEAT).**

##### 4.6.1. **Eligibility.**

For initial and continuing approval as a line check airman - all seats, an airman must meet the following eligibility requirements:

4.6.1.1 Hold the required certificate and ratings for the specific aircraft to serve as PIC in revenue service

4.6.1.2 Hold a valid medical certificate equal to the class required to act as PIC in revenue service

4.6.1.3 Meet training and currency requirements to serve as PIC, including line currency, ground and flight training, proficiency or competency checks, line checks, and 90-day landing currency (These requirements may be met entirely in a level B or higher simulator.)

4.6.1.4 Have completed the operator's check airman qualification training program equivalent to that required by ANR.OPS. 438 and 439 , or 332 and 333 , as applicable, including such topics as:

- Briefings and debriefings
  - i. for the PIC
  - ii. for other crewmembers
- Safety preparedness and countermeasures
  - i. in an aircraft

4.6.1.5 Satisfactorily demonstrate, initially and at least biennially, to an CAAI inspector the ability to conduct line

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checks from a pilot seat or to oversee operating experience and other activities

#### 4.6.2. Authorized Activities:

Approval as a line check airman - all seats authorizes a check airman to conduct the following activities:

4.6.2.1 Pilot line checks from either pilot seat or the observer's seat

4.6.2.2 Supervision of OE from either pilot seat

*NOTE: OE may be conducted from the observer's seat, in accordance with ANR.OPS. 456 , provided that the PIC is completing a transition training curriculum by acquiring OE; the PIC has made at least two takeoffs and landings in the aircraft; and that the check airman is satisfied that the pilot is competent to perform as PIC.*

4.6.2.3 Training and checking in special operations as a module of the operator's approved training program, provided that the check airman is qualified in the specific operations being conducted (special airports or international routes)

4.6.2.4 When authorized by the operator, ground instruction and certification of the satisfactory completion by an airman of a ground training curriculum segment

#### 4.7. LINE CHECK AIRMAN—OBSERVER'S SEAT ONLY.

##### 4.7.1. Eligibility.

For approval as a line check airman - observer's seat only, an airman must meet the following eligibility requirements:

4.7.1.1 Hold the required certificate and ratings to serve as PIC in the particular aircraft

4.7.1.2 Hold at least a valid third class medical certificate

4.7.1.3 Meet the currency requirements to serve as PIC, including ground and flight training, proficiency or competency checks, and 90-day landing currency. These requirements may be met entirely in a level B (or higher) simulator for this designation.

4.7.1.4 Have completed the operator's check airman qualification training program equivalent to that required by

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ANR.OPS. 438 and 439 , or 332 and 333 , as applicable, including such topics as:

- Briefings and debriefings
  - i. for the PIC
  - ii. for other crewmembers
- Safety preparedness and countermeasures
  - i. in an aircraft

4.7.1.5 Satisfactorily demonstrate, initially and at least biennially, to an CAAI inspector the ability to conduct line checks from the observer’s seat when a second observer’s seat is available: otherwise in LOFT

4.7.1.6 Maintain line currency as a flight deck crewmember with the operator, or be line familiar with the operator’s procedures and line operation by participating in a line observation program that has been approved by the operator’s POI. (Refer to FAA [AC 120-35](#) , as amended, for a discussion of terms) If the instructor and check airman want to maintain line currency, than the appropriate medical certificate is required.

4.7.1.7 Be re-evaluated initially and at least biennially as a line check airman by an CAAI inspector

*NOTE: The operator must have procedures, published in its operations manual, which shall be followed in the event that a line check airman determines that a pilot’s performance does not meet standards that would allow the individual to continue to operate the aircraft. The crewmember shall not be allowed to continue the flight or trip. If the line check airman does not possess the appropriate class of medical certificate to substitute for the crewmember, specific alternative procedures shall be followed.*

#### 4.7.2. Authorized Activities.

Approval as a line check airman - observer’s seat only, authorizes a check airman to conduct the following activities as modules of the operator’s approved training program, provided that the PIC and second-in-command (SIC) are current and fully qualified in the aircraft:

4.7.2.1 Line checks from the observer’s seat

4.7.2.2 Training and checking for special operations, from the observer’s seat, provided that the check airman is qualified

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in the specific operation (such as special airports and international routes)

4.7.2.3 When authorized by the operator, ground instruction and certification of the satisfactory completion by an airman of a ground training curriculum segment

#### 4.8. CHECK AIRMAN—ALL CHECKS.

The airman must meet eligibility requirements for a proficiency check airman - aircraft, for a proficiency check airman - simulator, and for a line check airman - all seats, in accordance with earlier paragraphs in this section. Approval as a check airman - all checks authorizes a check airman to conduct all checks contained in the qualification curriculum segment of the operator's approved training program, including those checks and other activities of a line check airman - all seats; and, with the approval of the operator, to give flight and ground instruction in that training program

#### 4.9. CHECK FLIGHT ENGINEER.

Approval as a check flight engineer is appropriate for operators using aircraft exclusively for their flight engineer training programs. This approval is also appropriate for operators using flight simulators or flight training devices for part or all of those training programs.

##### 4.9.1. Eligibility.

For initial and continuing approval as a check flight engineer, an airman must meet the following eligibility requirements:

4.9.1.1 Hold the required certificate and class ratings to serve as a flight engineer on the specific aircraft in revenue service

4.9.1.2 Hold a valid second class medical certificate when conducting aircraft training or checks in an aircraft in flight

4.9.1.3 Have completed the operator's approved air transportation check airman training program for this function, including the training required by ANR.OPS. 438

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and 439 , as applicable to the flight engineer crew position, including topics such as:

- Check ride briefings and debriefings
  - i. for an applicant
  - ii. for supporting crew members
- Safety preparedness and countermeasures
  - i. in an aircraft (if applicable)
  - ii. in a flight simulator (such as emergency exits, fire and smoke procedures, and simulator motion failures)

4.9.1.4 Meet the training and currency requirements to serve as a flight engineer for the operator in the specific aircraft, including ground training, flight training, and proficiency checks.

4.9.1.5 Maintain line currency as a flight deck crewmember with the operator, or be line familiar with the operator’s procedures and line operation by participating in a line observation program that has been approved by the operator’s POI. (Refer to FAA [AC 120-35](#) , as amended, for a discussion of terms).

4.9.1.6 Satisfactorily demonstrate, initially and at least biennially, to an CAAI inspector the ability to conduct a flight engineer proficiency check in a flight simulator

*NOTE: When the normal procedures portion of the check must be conducted in an aircraft and in flight, the check airman candidate shall be observed under those conditions. If the normal procedures segment of the check can be conducted in a simulator, the check airman may be evaluated either in the simulator or in an aircraft.*

#### 4.9.2. **Authorized Activities**

Approval as a “check flight engineer,” makes a check airman eligible to conduct any or all of the following activities, subject to the specific terms (authorizations and limitations) shown in the Letter of Approval:

4.9.2.1 Flight engineer proficiency checks in an approved flight training device or flight simulator, or in an aircraft, as a

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module of the qualification curriculum segment in the operator's approved training program

4.9.2.2 Instruction of flight engineers in an approved flight training device or flight simulator, or in an aircraft, as a module in the operator's approved training program

4.9.2.3 Certification of the satisfactory performance of airmen after completion of a flight training curriculum segment or flight training module

4.9.2.4 When authorized by the operator, ground instruction and certification of the satisfactory completion by an airman of a ground training curriculum segment

**4.10. AIR TRANSPORTATION INSTRUCTOR ROLE AND CHARACTERISTICS.**

An air transportation instructor is a person employed by an operator or training center for the purpose of training flight crewmembers in a ANR.OPS. Chap 13 or Chap 12 operator's approved ground training curriculum. The training shall be sufficient to ensure that acceptable performance standards are met. When selected and qualified by the operator, an air transportation instructor is responsible for certifying the knowledge and proficiency of each crewmember upon completion of a training curriculum or curriculum segment. Air transportation instructors shall be knowledgeable in the applicable requirements of ANR.OPS. (as appropriate), and in the operator's policies and procedures. An air transportation instructor should possess effective communication skills and a manner which always reflects professionalism and a positive attitude toward safety.

**4.11. AIR TRANSPORTATION FLIGHT INSTRUCTOR—AIRCRAFT.**

An air transportation flight instructor in an aircraft may be a pilot instructor, a flight engineer instructor, or both, and may also conduct flight training in a flight simulator, flight training device, or ground training.

**4.11.1. Eligibility.**

An instructor candidate airman must meet the following eligibility requirements:

4.11.1.1 Hold the certificate and ratings required to serve in revenue service in the specified crewmember duty position on the specific aircraft except that the certificates and ratings are not required for training programs approved under ANR.OPS. 437 (simulators)

4.11.1.2 Hold a valid appropriate medical certificate for operations conducted under ANR.OPS. such as aircraft training and aircraft ferry operations

4.11.1.3 Meet currency requirements to serve as PIC for the operator or as flight engineer for the operator, including

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ground and flight training, proficiency or competency checks, and (for pilots) 90-day landing currency

4.11.1.4 For pilots, must complete an annual line check or line observation module of a recurrent qualification curriculum segment

4.11.1.5 Have received flight instructor qualification training under the operator's approved training program, including the training required by ANR.OPS. 438 , 439 or 332 , 333 as applicable

4.11.1.6 Maintain line currency as a flight deck crewmember with the operator, or be line familiar with the operator's procedures and line operation by participating in a line observation program that has been approved by the operator's POI. (Refer to FAA [AC 120-35](#) , as amended, for a discussion of terms) A medical certificate appropriate to the crew position occupied on the line is required for those instructors and check airmen who maintain line currency.

#### 4.11.2. **Authorized Activities.**

An air transportation flight instructor in an aircraft, when authorized by the employer, may conduct the following flight instruction activities:

4.11.2.1 Flight instruction for airmen in an aircraft in flight, including instruction in giving appropriate preflight and postflight briefings

4.11.2.2 Certification of the satisfactory performance of an airman after completion of a flight training curriculum segment or flight training module

4.11.2.3 When authorized by the operator, ground instruction and certification of the satisfactory completion by an airman of a ground training curriculum segment

#### 4.12. **AIR TRANSPORTATION FLIGHT INSTRUCTOR—SIMULATOR.**

An air transportation flight instructor in a simulator may instruct in a simulator or flight training device, and may be a pilot instructor or a flight engineer instructor, or both.

##### 4.12.1. **Eligibility.**

A candidate must meet the following eligibility requirements:

4.12.1.1 Under ANR.OPS. Chap 13 training program, a pilot simulator instructor candidate must hold at least an Airline Transport Pilot License (ATPL); additionally an approved type rating for initial instruction

4.12.1.2 Under ANR.OPS. Chap 12 training program, a pilot simulator instructor candidate must hold an ATPL and the appropriate type rating. A commercial certificate with an

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instrument rating is sufficient when operations of the aircraft does not require the PIC to hold an ATPL and type rating

4.12.1.3 Pilot simulator instructor candidates must have received the training required by Chap 13 when applicable. All candidates must have received the simulator instructor qualification required by the operator's approved training program including that required by ANR.OPS. 438 and 439 , or 332 and 333 , as applicable, including such topics as:

- Briefings and debriefings by the PIC to flight deck crewmembers and to other crew members
- Safety preparedness and countermeasures in a flight simulator (such as emergency exits, fire and smoke procedures, and simulator motion failures)
- *NOTE: The requirements of ANR.OPS. 439 and 333 may be accomplished entirely in a simulator.*

4.12.1.4 Maintain line currency as a flight deck crewmember with the operator, or be line familiar with the operator's procedures and line operation by participating in a line observation program that has been approved by the operator's POI. (Refer to FAA [AC 120-35](#) , as amended, for a discussion of terms) A medical certificate appropriate to the crew position occupied on the line is required for those instructors and check airmen who maintain line currency

#### 4.12.2. Authorized Activities.

An air transportation flight instructor in a simulator, when authorized by the employer, may conduct the following flight instruction activities:

4.12.2.1 Flight instruction of airmen in a flight simulator or flight training device, including instruction in giving the appropriate preflight and postflight briefings

4.12.2.2 Certification of the performance of an airman after completion of the flight simulator or flight training device portion of a flight training curriculum segment or flight training module.

4.12.2.3 When authorized by the employer, ground instruction and certification of the satisfactory completion by an airman of a ground training curriculum segment.

#### 4.13. AIR TRANSPORTATION GROUND INSTRUCTOR.

##### 4.13.1. Eligibility.

Eligibility requirements for air transportation ground instructors are not specified in the ANR.OPS. . However, 433 and 325, do require that operators provide adequate ground

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training facilities and properly qualified ground instructors. An operator's ground instruction should be monitored frequently to ensure that competent instructors teach the approved training curriculum and curriculum segments. Inspectors and check airmen conducting practical tests (oral exams and flight checks) shall evaluate the knowledge and competency of crewmembers that have completed the ground training curriculums. They should identify any deficiencies and effect any required corrections with respect to the trainee or the training program itself. POIs should monitor training records to ensure that air transportation ground instructors are properly qualified.

#### 4.13.2. Authorized Activities.

An air transportation ground instructor, when authorized by the employer, may conduct the following types of ground instruction activities:

##### 4.13.2.1 Instruction in specified ground training curriculum segments

*NOTE: The use of any training device, including mockups, flight training devices and flight simulators, is appropriate provided that the use of such a device is an integral part of an approved ground training curriculum segment.*

#### 4.13.3. Training and Qualification Records.

The operator shall maintain documentation of the training and qualification for each air transportation ground instructor and supervisor, and shall make that documentation conveniently accessible for inspection by the CAAI.

#### 4.14. CHAPTER 13 SUPERVISOR, FLIGHT ATTENDANT, AND AIRCRAFT DISPATCHER.

An air carrier operating under ANR.OPS. Chapter 13 engaged in passenger-carrying operations shall establish and maintain a program to train and qualify flight attendant supervisors. Domestic and flag operators shall also establish and maintain a program to train and qualify aircraft dispatcher supervisors. Those supervisors are authorized to conduct the competency checks required by Chap 13 for flight attendants and aircraft dispatchers. ANR.OPS. 433 specifies that ground instructors and supervisors responsible for a particular ground training curriculum segment or competency check shall certify the proficiency and knowledge of flight attendant crewmembers and aircraft dispatchers after completion of the competency check.

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When these ground instructors are chosen by their employers to conduct competency checks for aircraft dispatchers and flight attendants, they are termed air transportation supervisors, as defined in this handbook. To qualify, these supervisors must (themselves) meet the requirements in ANR. OPS 445(c) (for flight attendant) or 446(b) (for aircraft dispatchers), complete the appropriate training curriculum and the required competency check. To maintain qualification, supervisors must complete the required recurrent training curriculum. POIs should monitor training records to ensure that air transportation supervisors who conduct flight attendant competency or aircraft dispatcher competency checks are properly qualified.

## 5. Task Outcomes

- 5.1. This directive provides the OI with sufficient knowledge and understanding on Check Airman, Instructor and Supervisor.

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1	3		Shay gil	Rami Liebling
1	4	Add need to meet reg requirements in 4.14	Micha Gil Senior OPS inspector, Air Carriers	Rami Liebling